



*Provides individuals, families and senior citizens with affordable and caring accommodation*

Tenant: \_\_\_\_\_ Address: \_\_\_\_\_  
Date Received "Move out Instructions": \_\_\_\_\_ Phone: \_\_\_\_\_  
Notice Given: \_\_\_\_\_ Expected Move Out Date: \_\_\_\_\_

---

## **SOCIAL HOUSING -MOVE OUT INSTRUCTIONS**

### **PLEASE CALL Maintenance @ 308-2846 FOR ARRANGEMENTS FOR A FINAL INSPECTION**

**THE FOLLOWING INSTRUCTIONS MUST BE FOLLOWED:**

1. CLEAN THE FRIDGE. PLEASE LEAVE IT PLUGGED IN.
2. CLEAN THE STOVE (BURNERS, OVEN & OUTSIDE).
3. CLEAN THE FLOORS & WALLS BEHIND FRIDGE & STOVE.
4. WASH THE WALLS & FLOORS. (CARPETS MUST BE STEAM-CLEANED).
5. CLEAN ALL INTERIOR & EXTERIOR DOORS.
6. DUST THE CURTAIN RODS.
7. CLEAN THE LIGHT FIXTURES.
8. CLEAN THE BATHROOM (TOILET, BATHTUB, SINK AND MEDICINE CABINET).
9. WASH THE WINDOWS & WINDOW TRACKS.
10. REPLACE DAMAGED WINDOW SCREENS
11. REPLACE BURNED OUT LIGHT BULBS.
12. SWEEP DOWN FLOORS & WALLS IN THE BASEMENT.
13. REMOVE ALL GARBAGE FROM UNIT & YARD (THIS INCLUDES ALL FURNITURE AND/OR UNUSABLE APPLIANCES)
14. MOW GRASS & CLEAN YARD.

*YOU WILL NOT BE CHARGED FOR NORMAL WEAR & TEAR*

**NOTE: IF YOU ARE UNABLE TO CLEAN THE UNIT CONTACT  
TABER COMMERCIAL CLEANING @ (403) 223-2871**

**PLEASE DO NOT DRIVE VEHICLES ON LAWN WHEN LOADING  
FURNITURE.**