



*Provides individuals, families and senior citizens with affordable and caring accommodation*

Tenant: \_\_\_\_\_ Address: \_\_\_\_\_  
Date Received "Move out Instructions": \_\_\_\_\_ Phone: \_\_\_\_\_  
Notice Given: \_\_\_\_\_ Expected Move Out Date: \_\_\_\_\_

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## **SENIOR HOUSING -MOVE OUT INSTRUCTIONS**

### **PLEASE CALL MAINTENANCE AT 403-308-2846 TO MAKE ARRANGEMENTS FOR A FINAL INSPECTION**

#### **THE FOLLOWING INSTRUCTIONS MUST BE FOLLOWED:**

1. CLEAN THE FRIDGE. **PLEASE LEAVE IT PLUGGED IN.**
2. CLEAN THE STOVE (BURNERS, OVEN & OUTSIDE).
3. CLEAN THE FLOORS & WALLS BEHIND FRIDGE & STOVE.
4. WASH THE WALLS & FLOORS. (CARPETS MUST BE STEAM-CLEANED).
5. CLEAN ALL INTERIOR & EXTERIOR DOORS.
6. DUST THE CURTAIN RODS.
7. CLEAN THE LIGHT FIXTURES.
8. CLEAN THE BATHROOM (TOILET, BATHTUB, SINK AND MEDICINE CABINET).
9. WASH THE WINDOWS & WINDOW TRACKS.
10. REPLACE BURNED OUT LIGHT BULBS.
11. REMOVE ALL GARBAGE FROM UNIT.

*YOU WILL NOT BE CHARGED FOR NORMAL WEAR & TEAR*

**NOTE: IF YOU ARE UNABLE TO CLEAN THE UNIT CONTACT TABER COMMERCIAL CLEANING @ (403) 223-2871 FOR CLEANING CARPETS**

**PLEASE DO NOT DRIVE VEHICLES ON LAWN WHEN LOADING FURNITURE.**

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